



POSITION DESCRIPTION

Supply Chain Manager

Artemis Gold Inc., listed on the TSX Venture Exchange, is a well-financed, growth-oriented gold development company with strong financials aimed at creating shareholder value through the identification, acquisition, and development of gold properties in mining friendly jurisdictions. Our current project is the recently acquired Blackwater Gold Project (“Blackwater” or the “Blackwater Project”) in central British Columbia approximately 160km southwest of Prince George and 450km northeast of Vancouver.

This is an excellent opportunity for you to join an entrepreneurial organization with a depth of experience that is focused on technical excellence without the bureaucracy of larger firms. You will have the ability to make a significant contribution to shaping the Supply Chain function for the Blackwater Project. Blackwater is an advanced-stage mine development project which received its environmental assessment approvals in 2019 and is proceeding towards permitting, with the goal of commencing construction in 2022.

Location of Position

The role is based at the Blackwater Project site, however frequent travel to the company’s other office locations will be required.

Scope of Responsibilities

Reporting to [the General Manager], the Supply Chain Manager will be responsible for overseeing and managing the projects overall supply chain, procurement and logistics strategy and operations in order to maximise process efficiency and productivity and assist in optimizing the project’s operating and capital cost structure. In addition, they will play a crucial role in developing and maintaining good relationships with vendors and distributors.

- Be a safety leader
- Provide leadership and direction to the Supply Chain team to provide an effective, efficient service on Artemis’ behalf
- Oversee all areas in Supply Chain including purchasing, warehousing, inventory, and contracts administration
- Establish, develop, implement, maintain, and constantly improve the systems and processes of warehouse, logistics, procurement, and all areas of responsibility
- Ensure the end-to-end procurement function is performed in accordance with construction schedules ensuring uninterrupted operations
- Ensure procurement complies with the Company’s delegation of authority policy
- Use data and analysis to find efficiencies and cost savings
- Ensure the Supply Chain objectives are aligned to support and deliver the company goals and strategy
- Recommend targets for cost reduction, cost savings, service levels and supplier management

- Manage Supply Chain budget along with site-based reporting
- Maintain the restricted items register
- Maintain the Material Safety Data Sheet (MSDS) register at Blackwater
- Oversee contract administration and resolve any issues that arise with contracts
- Assist if required in the implementation of the ERP system purchasing module
- Ensure direct reports have a clear understanding of their roles and responsibilities
- Ensure direct reports have the training and resources to accomplish their goals

QUALIFICATIONS & SKILLS

- 10+ years in senior supply chain and materials management roles in a mining environment preferably a start up project
- Degree in business or related subject
- Recognised professional certification in Procurement, Supply, Logistics and/or Inventory advantageous
- Extensive experience with ERP / Purchasing and inventory platforms
- A proven successful track record of leading teams and managing people
- Supply, logistics & warehousing management system experience
- Demonstrated commitment to creating and maintaining a safe working environment
- Cataloguing and inventory control expertise
- Strong organisation, planning, negotiation, analytical and critical thinking skills
- A team player and with the ability to work under pressure and meet deadlines
- Structured problem solver, who is aware of and focuses on the value drivers in the business
- Develops visible plans for goal accomplishment. A proficient level of computer skills and knowledge in MS Office

How to Apply:

We ask that qualified candidates submit their resumes to hr@artemisgoldinc.com. We are an equal opportunity employer committed to equal employment opportunity without discrimination or harassment on the basis of race, religion, national origin, status, age, sex, sexual orientation, gender identity or expression, marital or domestic/civil partnership status, or any other basis protected by law. We strongly encourage applications from Indigenous People. **We would like to thank all of those who apply; however only those selected for an interview will be notified.**